



MINISTRY OF TRADE AND INDUSTRY
P.O. Box : 73 KIGALI

Job Advertisement

The Ministry of Trade and Industry would like to inform the Public that the COMESA Federation of Women in Business (COMFWB), is seeking to recruit its Executive Director:

S/N	Job title	Requirement for the post	Grade	Number of Staff
1.	Executive Director	<p>EDUCATION QUALIFICATIONS AND EXPERIENCE :</p> <p>(a) At least minimum Master's Degree in Social Science, Business Administration or Finance, including first degree from reputable universities;</p> <p>(b) Minimum of 15 years proven relevant experience in top managerial positions in reputable organization(s).</p>	P5	1

➤ **WORKING LANGUAGE REQUIREMENT FOR ALL THE POSITIONS**

Applicants must be fluent in English and/or French and/or Arabic (speaking and writing). A combination of any two (2) or all these languages will be an added advantage.

➤ **ELIGIBILITY FOR APPLICATION**

Applicants must be citizens of a COMESA Member country.

Candidates should not be more than fifty-six (56) years of age at the time of submitting their applications. This will ensure that the successful candidate should be able to serve the initial 4 year term of appointment.

➤ **FINAL DATE FOR RECEIPT OF APPLICATIONS**

Applications must be submitted to the Ministry of Trade and Industry (MINICOM) through its official email info@minicom.gov.rw not later than **Thursday 04th, October 2023** at **11:59p.m.**

The well filled job Application form (which are on website: www.comfwb.org and COMESA website: www.comesa.int, copy of degree and other supporting documents related to the required qualification and experience will be only received through the mentioned official email address.

Applications submitted directly to the Secretariat will not be considered and only short-listed candidates will be contacted.

Done at Kigali, on 25th September 2023.




NIWENSHUTI Richard
Permanent Secretary